Ruharo Mission Hospital

Ankole Diocese

Job Description for Enrolled Nurse

Post: Enrolled Nurse
Reports to: Head of Nursing and Midwifery
Works with: Doctors, others nurses & midwives, lab staff.
Answerable to you: None

Ruharo Mission Hospital is a health institution of Ankole Diocese. its mission is provide high quality, accessible and holistic, general and specialized health services to all people of Ankole Diocese and beyond and to witness Christ in service.

Its vision is to have all communities in Ankole Diocese and beyond live healthy and productive lives in witness to God's glory from our services.

This job description is prepared to guide you as you serve with Ruharo Mission Hospital. Please refer to it from time to time and consult with your immediate supervisor to ensure that your work is in line with the prescriptions of this document.

Duties:

1. Carry out cleaning of ward premises as prescribed by the nursing profession.
2. To administer treatment as prescribed by the medical or clinical officers or as directed by the national medical guidelines for emergencies.
3. Carry out vital observations, keep proper records and ensure their safe custody.
4. To give health education to patients and colleagues.
5. To organize, sufficiently prepare and participate in procedures and ward rounds with other medical staff.
6. To conduct duty nursing ward rounds before, during and at the end of your duty session.
7. To receive, register, direct, nurse and discharge patients.
8. To prepare reports and other documentation as may be required by your duty and seniors.
9. To observe aseptic techniques at all times and ensure your working premises and equipment are very clean.
10. Report as necessary any issues that you may find hindering your work to your immediate supervisors.
11. To participate in conducting and reporting of a quarterly inventory.
12. To carry out any other duties as may be assigned to you from time to time.

Responsibilities;

You will ensure the following;

1. You shall maintain the utmost confidentiality of issues of the hospital and patients as prescribed by the medical ethics code of conduct.

2. You shall conduct yourself in such a manner that accredits you, the hospital and your community respect.
3. That you observe the reporting protocol and pay due respect to patients, colleagues and the community.

4. That you always keep time; attend your duty as prescribed by the schedule and until you have properly handed over (verbally and in writing).
5. That you account for all patients, drugs and equipment placed under your care.

Qualifications
Education: Certificate in Nursing from a recognized institution.
Registration & Licensing: Must be enrolled/registered with the **Uganda Nurses and Midwives Council (UNMC)** and hold a valid practicing license.

Competencies: Good communication, customer care, ethical conduct, record management, and the ability to work in fast-paced or stressful clinical environments